

## Setting of the Library Committee on 04/03/2021

### Attendance: →

- 1) P. H. B. 21 (Dr. P. C. Datta)
- 2) Ram Chandra Deka
- 3) Barnali Sharma
- 4) Simanta Kishore Behera
- 5) Kavali Sree 4/3/21
- 6) Mausumi Das 4-3-21
- 7) Nirnuli Chakrabarty 4/03/22

### Agenda:

1. Formation of Book Club
2. NLIST membership for students (Not approved)
3. Display of Word of the Day
4. Donation of Books by the teaching staff on their Birthdays
5. Departmentwise students' orientation programme  
Competition
6. News paper Clipping on Covid 19 by students

7. Best Reader Award (criteria, numbers, prize, money)
8. Book Exhibition / Book Reviews / Discussion
9. Summer Camp / Winter Camp
10. Celebration of World Intellectual Property Day on 26th April (Monday)
11. Tracking of NLIST user log (frequency)
12. Subject Bibliography (For students)
13. Library class in Daily class routine (Central room) (Not approved)
14. Clippings of Newspaper article regarding our college (Mandatory submission of the clippings)

## Meeting Minutes

Resolutions: → Today on 04/03/2021, a meeting of the Library Committee of Sipajhar College was conducted under the Chairmanship of Dr. Pradipta Chandra Deka, Principal, Sipajhar College. And the meeting has come with the following resolutions -

1. The Book Club will be formed including the all the members of the previous book club. and the Librarian will be the Coordinator of the club.

2. Best Reader award will be given to three library users on Librarian Day celebration. The criteria for selecting the student is are -

- (a) Attendance
- (b) Transaction History
- (c) Discipline/Regularity

3. World Book Day will be Observed on 23rd April

4. An initiative will be taken to use issue unused books by the teachers,

5. The Content page of the <sup>newly arrived</sup> journal will be shared with the Teachers.

6. Individual letters will be sent to the respective teachers to return the library books.

7. Regular tracing of the user log of NLIST will be followed

8. All the teachers will be requested to donate

a book on their birthday and these will be preserved in a separate ~~Bookshelf~~ shelf.

9. Department wise students Orientation program will be conducted. OPAC of SOLPL 2.0 software will be introduced to the students.

10. Subscription of the journals will be stopped if not regularly used by the concerned Department.

### Suggested Activities of the Book Club's

1. Summer Camp: Preparation of News Paper Clipping on COVID 19.

2. Book Fair Exhibition of Library collection

3. Book Discussion

4. Book Review (Writing/Lecture)

5. Preparation of Subject Bibliography

6. Creative Works

7. What, why and How to read (Talk by different speaker on different Books)

8. Screenshao of the Movies which are based on famous Novels.

9. Search strategy

P/19/21

PRINCIPAL  
SIPAJHAR COLLEGE

Librarian  
Sipajhar College

